

## Music Director (Half-Time)

### Primary Responsibilities:

- ◆ Plan music in consultation with the Rector, and prepare and perform/direct organ and choral music for Sunday morning and holy day worship services.
- ◆ Rehearse and manage Trinity Choir (volunteers and 4 paid section leaders).
- ◆ With the consent of the Rector, recruit and supervise paid professional musicians, including, but not limited to, section leaders for Trinity Choir.
- ◆ Recruit volunteer singers from the congregation and community.
- ◆ Oversee the maintenance and tuning of the pipe organ, harpsichord, and pianos.
- ◆ Identify and schedule suitable organ or choir director substitute for any absences.
- ◆ Perform music and worship-related administration, including, but not limited to, creating and managing annual music budget.
- ◆ Maintain music library, including, but not limited to, arranging for all necessary copyright licenses or permissions for use of music.
- ◆ Attend regular staff meetings as scheduled.

### Secondary Responsibilities:

- ◆ Provide music as requested, or recruit substitute musician, for weddings, funerals, and other one-time worship services (additional compensation for weddings & funerals).
- ◆ Provide regular written reports on music programs as requested by the Vestry.
- ◆ Network in local music community, building relationships in order to connect with musical resources beyond the congregation, and to support you in your work.

### Children's Choir responsibilities:

*Distribution of these responsibilities between Music Director and Children's Choir Director or Music Assistant, and compensation for these duties, will be determined in the hiring process.*

- ◆ Plan music for, teach, and rehearse, three choirs of different ages, each singing in worship approximately monthly from September - May
- ◆ Provide music education for children's choirs using current adapted RSCM program or another trackable program.
- ◆ Recruit and encourage young singers from the congregation and community.
- ◆ Coordinate youth and children's choir schedules with Trinity Choir, and with Rector regarding special services and liturgical schedule of the congregation.

**Qualifications:**

- Bachelor's degree (or higher) in music, and 5 years experience as choir director & organist
- Collaborative work style
- Written, verbal, and electronic communication skills to communicate with the congregation to promote musical opportunities, collaborate with staff and volunteers, and to motivate, teach, and lead people of various ages and skill sets.
- Possess an understanding of Anglican choral traditions (or preparation to learn this quickly), mainline hymnody resources, and worship materials. Connect such hymnody responsibly and creatively with biblical texts and theological themes.
- A criminal background check and Episcopal Church abuse-prevention training are required

**Compensation and hours:**

- Part time position averaging 20 hours per week  
Work flexible hours to support seasonal activities. The nature of this position requires work during non-standard hours or on what would otherwise be considered a paid holiday. It is to be understood that generosity with regard to other types of paid leave serves, where possible, as an offset to these circumstances.
- \$35,000 - \$40,000 based on demonstrated skill, education, responsibilities, and experience
- 403(b) matching up to 9%

**Timeline:**

Interviews Spring 2026; start August 2026

**To apply:**

Send resume and cover letter to  
The Reverend Emily Mellott  
Rector, Trinity Episcopal Church  
[emellott@trinitymoorestown.org](mailto:emellott@trinitymoorestown.org)

If available, please also include a video or recording of yourself directing a choir, and/or of you playing an organ in a church setting.