



Director: Youth and Children's Ministry

Manages and supports ministry to and by children and youth in the congregation.

Reports to: Rector

Works with: Growing Young Team (lay leaders), volunteer classroom teachers and activity leaders, nursery care staffer

Responsibilities:

- Work with Growing Young team and Rector to plan events and support integration of youth and children's leadership in the ministries of the whole congregation
- Recruit and support classroom teachers & leaders for Sunday morning classes and gatherings (preschool through high school)
- Plan and lead weekly chapel services for younger children, in collaboration with volunteers
- Plan curriculum and yearly schedule in cooperation with volunteer leaders
- Manage Safe Church training and background checks for leaders working with youth and children; ensure appropriate records are kept.
- Manage communications with families, new members, and congregation about classes, programs, and events, and facilitate communication within the programs; ensure appropriate records are kept and contact information up to date
- Coordinate with nursery care staffer to ensure coverage on Sunday mornings and key holy days
- Provide backup classroom leadership on Sunday mornings
- May work with Rector to support preparation for and scheduling of baptisms for candidates from infancy to high school

Gifts and Skills:

- A strong personal Christian faith and desire to support faith in others.
- Patience, creativity, and a sense of humor.
- Enjoys being around children and young people, and has experience working with them outside the home (in a school, after-school program, library, church, etc).
- Excellent interpersonal skills and collaborative management style
- Strong organizational and communication skills
- Familiarity with Episcopal tradition, or ready to learn

This job is expected to average 12-15 hours per week, with three or four of those hours on Sunday mornings, and flexible scheduling for the remaining hours.

Compensated at \$20-25/hour depending on candidate's skills and experience.

This position requires a background check and current Safe Church training through The Episcopal Church.

Trinity's current youth and child formation program:

Children of all ages are welcome in worship at all times.

Nursery care is provided for the later (10 a.m.) service.

Classes for children from preschool to 3rd grade begin at 9:45 a.m., and children in first – third grades join the 10 a.m. service at the offertory (2-4 times/month) and participate in Eucharist.

Classes for children and youth from 4th grade – high school begin at 9:00 a.m., and these children and youth are present for the full 10 a.m. worship service, some serving as acolytes, lectors, intercessors, or ushers. Junior High and High School classes include a joint service project each month. High School classes integrate confirmation preparation aimed at confirmation in the junior or senior year of high school.

Occasional intergenerational Sunday morning activities are offered.

To apply

Send resume and cover letter to:

The Rev. Emily Mellott, Rector

Trinity Episcopal Church

207 W. Main Street

Moorestown, NJ 08057

TrinityMNJ@gmail.com

trinitymoorestown.org